

Title: QSU3 FY2017	Author: Thisdell/ADs	Date: 09/05/2017
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National Radio Astronomy Observatory

Quarterly Status Update 3 FY2017

April – June 2017

PREPARED BY	ORGANIZATION	DATE
Thisdell/ADs	Director's Office	09/05/2017

APPROVALS (Name and Signature)	ORGANIZATION
Nicole Thisdell	NRAO
Tony Beasley	NRAO
Dave Curren	AUI

				QIP	Performance Asses	sment	Q2 Pe	rformance Assess	ment	Q3	Performance Assess	ment
POP	POP	Milestone	Completion	Cost	Schedule	Scope	Cost	Schedule	Scope	Cost	Schedule	Scope
Section	Milestone		Date									
2.6		Atacama Large Millimeter/submillimeter Array (ALMA) Operations										
		The NAASC will provide management training opportunities to the new team and task	3/31/2017									
	1	lead positions as well as anyone else interested in formal management training and										
		provide professional development opportunities	06/31/2017									
			12/31/2016									
	2	The NAASC will provide AODs in support of telescope operations in Chile	3/31/2017									
			6/30/2017 12/31/2016									
	3	The NAASC will continue to provide diagnostic support for troubleshooting issues and	3/31/2017									
		problems found during array operations	6/30/2017									
	4	The NAASC will provide a technical secretary(s) that will attend the ALMA Proposal Review and Time Allocation Committee meeting	6/30/2017									
		The NAASC will review all the Phase 2 Scheduling Blocks submitted by PIs for ALMA	12/31/2016									
	2	Cycle 4	3/31/2017									
		The NAASC will participate in CPM6	12/31/2016									
		The NAASC will participate in ObsMode 6	3/31/2017		+							
	8	NAASC staff will participate in the planning and coordination meetings in preparation	3/31/2017									
		for ALMA Cycle 5 scheduled for 2017 October NAASC staff will assist in the testing of the Cycle 4 CASA release	6/30/2017 12/31/2016									
		Testing of the incremental releases of the Cycle 4 CASA release	3/31/2017									
	10	Testing the new Cycle 5 candidate release	6/30/2017		1							
			12/31/2016									
	12	SWST supporting calibration and imaging heuristic development	3/31/2017									
			6/30/2017									
	13	Assembling the Cycle 5 Release I (C5RI) requirements	12/31/2016									
			3/31/2017 12/31/2016									
	14	Providing support for running the Cycle 4 Pipeline on PI data	3/31/2017									
			6/30/2017									
	15	Testing the Cycle 5 candidate pipeline	6/30/2017									
			12/31/2016									
	16	NAASC staff will take a leading role in testing the Cycle 5 ALMA Archive access	3/31/2017									
			6/30/2017									
	17	Data services team will deliver on average between 20 – 25 datasets per week	12/31/2016 3/31/2017									
	1/	Data services team win deriver on average between 20 – 25 datasets per week	6/30/2017									
	18	NAASC staff will take part in the Phase 3 testing of the AAT/PPI	3/31/2017									
		NAASC staff will take a lead role in the preparation of the Cycle 5 Call for Proposals	12/31/2016									
	20	and user documentation including all updates and edits to the ALMA science portal	3/31/2017									
	-		12/31/2016									
	21	NAASC staff will act as CSs and liaisons to the NA ALMA PI observing programs	3/31/2017									
		NAASC staff will initiate the ALMA Ambassadors program and train the scientific	6/30/2017 12/31/2016									
	22	community to run outreach events	3/31/2017									
	22		3/31/2017		1							
	23	NAASC staff will host 2 data reduction workshops in Charlottesville	6/30/2017									
		The NAASC will continue to host data reduction visitors over the FY with the goal of	12/31/2016									
	24	hosting a minimum of 12 visits	3/31/2017									
		ů –	6/30/2017									
	26	Developments FY2016 (Cycle 4) Studies Complete	6/30/2017									
	20	FY2017 (Cycle 5) Call for Project Proposals (CfPP)	12/31/2016									
	28	FY2017 (Cycle 5) Call for Study Proposals (CfSP)	3/31/2017									
		Maintenance, Renewal, and Warranty Claims										
	30	Front End Handling Vehicles delivery to the JAO	3/31/2017									
		NRAO-Chile Office	10/01/001/									
	22	Implementation and monitoring of the 2015 level staff collective contracts	12/31/2016									
	33	Implementation and monitoring of the 2015 local staff collective contract	3/31/2017 6/30/2017		+							
	34	Preparations for 2018 collective bargaining	3/31/2017		+							
		,	12/31/2016									
	35	Periodic interaction with local staff on payroll matters	3/31/2017									
			6/30/2017									
	- 36	Team building workshops focused on vision, mission, objectives and performance	12/31/2016									
		metrics	3/31/2017									

				QIP	erformance Assess	sment	Q2 Per	rformance Assess	ment	Q3	Performance Assess	ment
POP	POP	Milestere	Completion	Cast	Calculate	6	Cont	Calculate	C	Cast	C alcadada	6
Section	Milestone	Milestone	Date	Cost	Schedule	Scope	Cost	Schedule	Scope	Cost	Schedule	Scope
			12/31/2016									
	37	Oversight of environmental issues	3/31/2017									
			6/30/2017									
	38	Sister Cities: evaluation of July-September 2016 cultural exchange	12/31/2016									
		Sister Cities: assessment of Magdalena/San Pedro needs, definition of objectives and	3/31/2017									
	39	program proposal including scientific research component	6/30/2017									
		NINE: analysis of Chilean groups involved in STEM, underrepresented groups and										
	40	opportunities for targeting	12/31/2016									
	41	NINE: preparation of hub proposal	3/31/2017									
	42	NINE: implementation of hub	6/30/2017									
3.5	12	Very Large Array	0/30/2017									
5.5		VLA Science Operations										
	I	Define VLA general and shared risk capabilities to be offered for semester 2017B	12/31/2016									
	2	Define VLA general and shared risk capabilities to be offered for semester 2018A	6/30/2017									
	2		6/30/2017									
	3	Update VLA documentation to support 2017B Call for Proposals, perform proposal	3/31/2017									
		technical reviews Determine baselines and pointing for antennas moving into their										
	5		3/31/2017									
		D configuration locations										
	6	Determine baselines and pointing for antennas moving into their	6/30/2017									
		C configuration locations										
	8	Define heuristics for the analysis of TIP scan data	3/31/2017									
	9	Define P-band and 4 Band OPT requirements	6/30/2017									
		VLA Array Operations										
	10	Reconfigure array to D configuration	3/31/2017									
	11	Reconfigure array C configuration	6/30/2017									
	13	Complete VLA Operators cross-training on the VLBA	3/31/2017									
		VLA Development										
	16	Conduct VLA Sky Survey Critical Design Review	3/31/2017									
	18	Establish ngVLA Project Office	12/31/2016									
	19	Initiate ngVLA Community Studies program	12/31/2016									
	20	Complete development of high level technical specifications for ngVLA	3/31/2017									
	21	Complete system architecture and block diagram for ngVLA	6/30/2017									
	22	Design and prototype He manifold for ngVLA/Green Antenna initiative	6/30/2017									
	24	Develop VLA 4 Band implementation plan	6/30/2017									
		VLA Antenna Maintenance										
	27	Perform preventive maintenance on each of two transporters prior to array	12/31/2016									
	27	reconfiguration to D	12/31/2016									
	28	Perform preventive maintenance on each of two transporters prior to array	6/30/2017									
	20	reconfiguration to C	0/30/2017									
		VLA Site Infrastructure Maintenance										
	32	Perform preventive maintenance on the next configuration VLA antenna transformers	12/31/2016									
	32	prior to array reconfiguration to D	12/31/2010									
	22	Perform preventive maintenance on the next configuration VLA antenna transformers	6/30/2017									
	33	prior to array reconfiguration to C	0/30/2017									
		VLA Technical Upgrades and Enhancements										
	42	L-band solar upgrade, install 4 additional receivers (#11 - #14) with full RF upgrade	3/31/2017									
		Ku-band solar upgrade, install one additional receiver (#6) with solar Tcal path plus 20	2/21/2017									
	44	dB switched attenuators	3/31/2017									
			(120/00)-7									
	46	FE card cage upgrades, complete replacement of all legacy card cages (53 remaining)	6/30/2017									
		VLA Observing Capability Enhancements										
		Define software requirements for enabling pulsar phase binning to be set up using										
	49	standard tools	12/31/2016									
	50	Define best practices for using online frequency averaging	12/31/2016									
		Define software requirements for enabling frequency averaging to be set up using										
	51	standard tools	3/31/2017									
ļ	52	Commission upgraded solar receiver hardware	6/30/2017									
	52	VLA Operational Enhancements	5,50,2017									
	54	Integrate automated subarray observing into operations	3/31/2017				N					
L			5,51,2017		1							

	1				erformance Asses	sment	02 Pe	rformance Assess	ment	03	Performance Assess	ment
POP	POP		Completion									
Section	Milestone	Milestone	Date	Cost	Schedule	Scope	Cost	Schedule	Scope	Cost	Schedule	Scope
4.3	-	Central Development Laboratory										
		Repair, Maintenance, Production, Support										
	I	Evaluate Band 6 mixer with LNF preamp and gain-slope equalizer	3/31/2017									
	2	Build and test twelve (12) Band 1 amplifiers	12/31/2016 3/31/2017									
		build and test twelve (12) baild 1 amplifiers	6/30/2017									
		Research and Development										
	4	Measure optics of ALMA Band 2 in the test cryostat extending the frequency range to	6/30/2017									
		95 GHz										
	5	Produce Final Report for NRAO-led ALMA Correlator Study	12/31/2016									
	6	NRAO contributions to final report complete Submittal of ALMA Dev. Proposal to upgrade the existing ALMA correlator	3/31/2017 12/31/2016									
	8	Implementation of the 'F' part of a correlator in a state-of-the-art FPGA	6/30/2017									
	9	Development of a pre-processing technique to detect interferences and/or	9/30/2017									
	9	nonstationary signals										
	10	Use IRD source modules to probe-test W-band, I/Q mixer chip	12/31/2016									
		Finalize polarization-synthesis firmware	9/30/2017									
	2 4	Build and test integrated, W-band, sideband-separating mixer module Demonstrate high-bandwidth unformatted serial link	6/30/2017 3/31/2017									
	14	Complete HERA feed development	6/30/2017									
		Deliver HERA receivers	3/31/2017									
		Development of the Cosmic Twilight Polarimeter	4/30/2017 (NCE)									
		Completion of Band 2 Prototype Project	6/30/2017									
5.5		Science Support and Research										
		Telescope Time Allocation CfP for semester 2017B	3/31/2017									
	3	SRP and tech review process, semester 2017B	3/31/2017									
		TAC meeting for semester 2017A	12/31/2016									
	6	TAC meeting for semester 2017B	6/30/2017									
	7	Update SW tools requirements for TAC support 2017A	12/31/2016									
	8	Update SW tools requirements for PST 2017B	3/31/2017									
	9	Update SW tools requirements for TAC support 2017B	6/30/2017									
		Update documentation for CfP and tools 2017B TTA SW tool suite requirements	3/31/2017 6/30/2017									
		Science Users Support	0/30/2017									
		CDE planning	3/31/2017									
	15	NM Symposium	12/31/2016									
	16	CASAguides	12/31/2016									
	17	CASAguides	6/30/2017									
	18 19	SRDP requirements development Summer student selection	3/31/2017 3/31/2017									
	20	Summer student selection Summer student offers	3/31/2017									
		Summer student program begins	6/30/2017									
	23	Student observing support selection	12/31/2016									
		Student observing support selection	6/30/2017									
		Reber predoc selection	3/31/2017									
		SSR Services Bibliometrix applications development	12/31/2016									
		Bibliometrix beta release	3/31/2017								Cancelled	
		Bibliometrix production release	6/30/2017								Cancelled	
		Scientific Staff Support										
	30	Scistaff performance review	12/31/2016									
		Scistaff promotions review	3/31/2017									
		Post-tenure reviews	3/31/2017									
6.4		Data Management & Software Scientific Information Services										
		Upgrade of NAASC Cluster	3/31/2017									
		Enforced Lustre storage quotas	6/30/2017									
	3	Processing workflow overview	6/30/2017									
	6	External computing service provider engagement	12/31/2016									
	7	Disaster recovery for Lustre storage	12/31/2016									
		Disaster recovery for Lustre storage	6/30/2017									
		ALMA System Software ALMA Q2 Release	3/31/2017									
	12	Update Scheduling software	3/31/2017									
		VLA System Software										
	13	Deploy software to support Semester 2016B observing	3/31/2017									
	14	Deploy software to support Semester 2017A commissioning	3/31/2017									

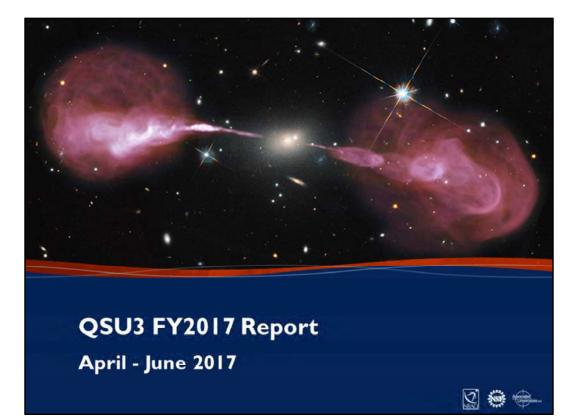
				OIP	erformance Asses	sment	O2 Pe	rformance Assess	ment	03	Performance Assess	sment
POP	POP		Completion									
Section	Milestone	Milestone	Date	Cost	Schedule	Scope	Cost	Schedule	Scope	Cost	Schedule	Scope
	17	Support pulsar phase bin development	3/31/2017									
		Implement currently used solar modes	6/30/2017									
		Implement in OPT	12/31/2016									
		Software Development	12/21/2017									
		Archive/RPI Release 2.5 Archive/RPI Release 3.0	12/31/2016 3/31/2017									
		CASA Release 4.7	12/31/2016									
		CASA Release 4.8	6/30/2017									
		ASIAA ACDC formed	12/31/2016									
		CASA-Pipeline 4.7	12/31/2016									
		Pipeline checkpoint release	6/30/2017									
		Implement PST updates for Semester 2017B Call for Proposals	12/31/2016									
		Implement PST updates for Semester 2018A Call for Proposals	6/30/2017									
		Implement PHT updates for Semester 2017B TAC meeting	3/31/2017									
		Implement OPT updates for Semester 2017A VLA Observing Implement OPT updates for Semester 2017B VLA Observing	12/31/2016 6/30/2017									
		PST/OPT updated to remove sessions	6/30/2017		+							
		CI testing plan released	12/31/2016									
		Cl testing implemented	3/31/2017									
		AAT/RPI build testing	3/31/2017									
7.4		Program Management Department										
		New Mexico Operations										
		NIM Description Success	12/31/2016									
		NM Documentation Support	3/31/2017 6/30/2017									
			12/31/2016									
	2	NM PM/SE Learning Opportunities	3/31/2017									
		0 - FF	6/30/2017									
			12/31/2016									
	3	NM Proposal Development Leadership	3/31/2017									
			6/30/2017									
		NIM DM/CE Ductors Los Los Li	12/31/2016									
	4	NM PM/SE Project Leadership	3/31/2017 6/30/2017									
		Long Baseline Observatory	6/30/2017									
			12/31/2016									
	5	LBO Documentation Support	3/31/2017									
			6/30/2017									
		LBO Document Repository	12/31/2016									
		LBO Input to PMD SOPs	12/31/2016									
	8	LBO Risk Management Plan and Risk Register	3/31/2017 12/31/2016									
	10	LBO PM/SE Project Leadership	3/31/2017									
		- · · · · · · · · · · · · · · · · · · ·	6/30/2017		1							
		CDL/ALMA										
			12/31/2016									
		CDL Documentation Support	3/31/2017									
			6/30/2017									
	12	CDL PM/SE Learning Opportunities	12/31/2016 3/31/2017									
	12		6/30/2017									
			12/31/2016									
	13	CDL Proposal Development Leadership	3/31/2017									
			6/30/2017									
			12/31/2016									
	14	CDL PM/SE Project Leadership	3/31/2017									
			6/30/2017									
		Green Bank Observatory	12/31/2016									
	15	GBO Documentation Support	3/31/2017									
			6/30/2017									
	16	GBO Input to PMD SOPs	12/31/2016									
		GBO Report Plan and Templates	3/31/2017									
		GBO Risk Management Plan and Risk Register	6/30/2017									
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POP	POP		Completion	QIP	erformance Asses	sment	Q2 Pe	rformance Assess	ment	Q3	Performance Assess	ment
Section	Milestone	Milestone	Date	Cost	Schedule	Scope	Cost	Schedule	Scope	Cost	Schedule	Scope
Cection			12/31/2016									
	19	GBO Proposal Development Leadership	3/31/2017									
			6/30/2017									
			12/31/2016									
	21	GBO PM/SE Project Leadership	3/31/2017 6/30/2017									
		DMS/CASA	0/30/2017									
	22	DMS Documentation Support	12/31/2016									
	22		3/31/2017									
	22		6/30/2017									
	23	DMS Define CASA Development Processes	12/31/2016 12/31/2016									
	24	DMS PM/SE Learning Opportunities	3/31/2017									
			6/30/2017									
	25	DMS Perform Retrospective on CASA Processes	6/30/2017								Cancelled	
			12/31/2016									
	27	DMS Proposal Development Leadership	3/31/2017 6/30/2017									
			12/31/2016									
	28	DMS PM/SE Project Leadership	3/31/2017									
			6/30/2017									
		Headquarters	12/21/2014									
	29	PMHQ Observatory-wide Documentation Support	12/31/2016 3/31/2017									
			6/30/2017									
			12/31/2016									
	31	PM/SE Training/Workshop	3/31/2017									
			6/30/2017									
	32	PMHQ PM/SE Project Leadership	12/31/2016 3/31/2017									
	52		6/30/2017									
8.5		Education & Public Outreach										
		STEM Education										
		Sister Cities Phase Two STEM development	3/31/2017									
	2 4	Sister Cities Phase Two STEM activities Three-element Teaching Interferometer pilots	6/30/2017 3/31/2017					Cancelled				
	5	Third Dish Installation complete	12/31/2016					Cancelled				
	6	STEM Career Day at Dominion Virginia Electric	12/31/2016		Cancelled							
	7	10 th Grade STEM Day at Piedmont Virginia Community College & Ruckersville STEM	3/31/2017									
	,	Ехро										
	8	Summer Camp Assessment Plan	3/31/2017									
	9	News and Media Relations NASW Session Plan	3/31/2017									
	,	Multimedia Engagement	5/5//2017									
	10	WordPress site Beta tests	12/31/2016									
		WordPress site launches	3/31/2017									
-	12	WordPress interactive templates	6/30/2017									
	3 4	Vimeo and YouTube repositories ALMA Explorer video updates	3/31/2017 3/31/2017									
		Visitor Center Operations	5,5,7,2017									
	17	VLA Visitor Center Education and Interpretive Plan completed	6/30/2017									
	18	VLA Visitor/Education Center architectural schematic designs completed	6/30/2017									
9.4	1	Computing & Information Services Business Process Review	3/31/2017									
	3	Staff Help Desk Service Level Objectives	6/30/2017									
	4	Computer inventory management review	3/31/2017									
	5	Network perimeter review	3/31/2017									
	8	Capacity reporting metrics	12/31/2016									
	9 10	Storage Area Network for virtual servers Computer Hardware Standards review	3/31/2017 6/30/2017									
10.3	10	Office of Diversity & Inclusion	0/30/2017									
		Diversity Council										
			12/31/2016									
		Diversity Council Meeting	3/31/2017									
		Local and National Programs	6/30/2017									
		Local and National Programs	3/31/2017									
	2	SEDLE, LSAMP, AATF, NAC	6/30/2017									
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				QIP	erformance Asses	sment	Q2 Pe	rformance Assess	ment	Q3	Performance Assess	nent
POP	POP	Milestone	Completion	Cost	Schedule	Scone	Cost	Schedule	Scono	Cost	Schedule	Scono
Section	Milestone		Date	Cost	Schedule	Scope	Cost	Schedule	Scope	Cost	Schedule	Scope
		NAC Expansion	6/30/2017									
		Summer program orientations	6/30/2017									
		International Programs	12/21/2017									
		ODI Chile undergraduate research experience recruitment	12/31/2016 3/31/2017									
·+	8	ODI Chile undergraduate research experience initiated	12/31/2016									
	9	NINE program expansion	3/31/2017									
			6/30/2017									
it	10	Sister Cities	3/31/2017								Cancelled	
		Diversity & Cultural Awareness										
			12/31/2016									
	11	DCA Program plan developed and implemented	3/31/2017									
ļ			6/30/2017									
11.7		Human Resources										
		Policy										
1		Provide ongoing updates and develop and disseminate a Workplace Violence Prevention	12/31/2016									
ł		Policy in coordination with ESS Training & Development										
		Develop and communicate Professional Development Central Pool Program	12/31/2016									
		Design and deliver Succession Planning Training to Managers	3/31/2017									
 		Communicate with Managers and assist with roll out of on-line Unlawful Harassment				 						
	4	training for all staff	6/30/2017									
		Deliver Comp 101 & Performance Management Training	6/30/2017									
		Compensation										
	7	Implement new FLSA regulations	12/31/2016									
·		Electronic Performance Appraisal Process	12/31/2016									
		Salary Review	3/31/2017									
		Benefits	10/21/2014									
·		Electronic Open Enrollment Process Development	12/31/2016									
ł		Electronic Open Enrollment (non-Open Enrollment)	6/30/2017									
+		Recruitment Applicant Tracking System	12/31/2016									
		Employment	12/31/2010									
		Workforce Management Plan	3/31/2017									
		Human Resources	0/01/2011									
		Succession Planning Guide	3/31/2017									
		Employee Climate & Engagement Survey	12/31/2016									
		JAO Collective Bargaining Planning	12/31/2016									
ļ		Employee Hardship Program	6/30/2017								Cancelled	
		HR Web Page Re-Design	6/30/2017									
12.1		Communications	10/21/2014									
·		Complete science meeting exhibit redesign	12/31/2016									
_		Publish 2017 Research Facilities brochure	12/31/2016 6/30/2017									
13.7		Submit 2018 AAAS science symposium proposal Administration	0/30/2017									
13.7		Contracts and Procurement										
		Investigate best practices at other FFRDCs. Create goals and implement plan to meet						1				
		goals	6/30/2017									
		Environmental, Safety and Security										
		Review and Safety Manual and Policies	6/30/2017									
		Management Information Services										
 	3	Purchase Equipment and coordinate installation with CIS	12/31/2016									
		Complete installation and perform any necessary training with ERP user base	6/30/2017								Cancelled	
		Technology Transfer Office										
		Acquire license to Wellspring intellectual property management software	12/31/2016									
		Loading of NRAO Intellectual Property information	3/31/2017									
		Budget										
	/	With Budget Manager assigned to GBO, identify and measure areas of ICC unique to GBO, and determine if they materially affect the ICC rate and merit separate inclusion	3/31/2017									
14.3												
14.5		Spectrum Management WP 7D Meeting	12/31/2016									
ł		IA, 5B Meeting	12/31/2016									
		7D Meeting	6/30/2017									
		WP IA meeting	6/30/2017									
			6/30/2017					1				
<u> </u>	5	CORF Meeting	6/30/2017									

NRAO Quarterly Status Update (QSU3 FY2017) April - June 2017

				QIP	erformance Asses	sment	Q2 Pe	erformance Assess	ment	Q3	Performance Assess	sment
POP Section	POP Milestone	Milestone	Completion Date	Cost	Schedule	Scope	Cost	Schedule	Scope	Cost	Schedule	Scope
15.1		Director's Office										
		ALMA										
		ALMA Board Meeting	12/31/2016									
] '	ALINA Board meeting	6/30/2017									
			12/31/2016									
	2	ALMA Director's Council	3/31/2017									
]		6/30/2017									
		Corporate Meetings										
			12/31/2016									
	3	AUI Board of Trustees meetings	3/31/2017									
			6/30/2017									
	4	AUI Executive Committee meetings	12/31/2016									
		AOI Executive Committee meetings	6/30/2017									
		Science Community										
	5	Appoint new Users Committee members	12/31/2016									
	6	Users Committee meeting	6/30/2017									
		Management Reviews										
	7	NSF Annual Program Review	12/31/2016									
	8	All-Hands presentations	12/31/2016									
	0	בווסוושביון בטוומו ויוורק	6/30/2017									



COST:			SCOPE:	
Labor Actuals	Expected		No change	
\$	\$		0	
Material Actuals	Expected			
\$	\$			
Travel Actuals	Expected			
\$	\$			
SCHEDULE:			RISK & MITIG	ATION:
Milestone	Schedule	Target	Risk	Mitigation
I Will host a data reduction workshop in FY17 Q3	30 June 2017	None	I The data reducti workshop did no take place in Q3	ot reduction visitors to the

SCOPE: No impact.

SCHEDULE: It was anticipated that the NAASC would host 2 data reduction workshops in FY17 in support of Cycle 4 ALMA programs. With the loss of key personnel in community outreach and support, the second workshop in Q3 was cancelled.

RISK & MITIGATION: The risk involved was to not host the data reduction workshop which happened in Q3. However, the mitigation has always been that if a workshop is cancelled, NAASC staff would still support face-to-face visitors on a routine and regular basis. The number of data reduction visitors during the summer has not fallen off and we are still fulfilling our obligations to the community.

COST:			SCOPE:	
Labor Actuals	Expected		No change	
\$	\$		0	
Material Actuals	Expected			
\$	\$			
Travel Actuals	Expected			
\$	\$			
SCHEDULE:			RISK & MITIC	SATION:
Milestone	Schedule	Target	Risk	Mitigation
I Cycle 4 Studies Complete	FY2017 Q4	FY2018 Q1	1 None	

SCOPE: No impact.

SCHEDULE: As specified in the ALMA Development Cycle 4 Call for Study Proposal instructions and documents and the FY2017 POP text on page 18, the Cycle 4 Studies are scheduled to end 9/30/2017. The Cycle 4 milestone 2.6.26 is incorrectly listed as 6/30/2017 in the milestone chart and should have been 9/30/2017.

Per FY2017 POP Final narrative text on page 18: "Proposed NRAO Studies (Development Cycle 4). The Cycle 4 Call for Study Proposals was released on 01 March 2016. The Proposal submittal deadline was 2 May 2016 and notification of awards will be made on 30 July 2016. A total of \$1.0M is available for funding Studies during NA ALMA Development Cycle 4. The NRAO expects to fund no more than six (6) of the proposed Studies listed in Table 2.3.1 (below). The period of performance will begin in late Q4 FY2016 and end in Q4 FY2017."

The Cycle 4 Call for Studies instructions (issued prior to the FY2017 POP) list 9/30/2017 as the end date: https://science.nrao.edu/facilities/alma/alma-develop-old-022217/call-for-proposals-study.

However, due to a late start in setting up the subrecipient awards for the external agreements, Cycle 4 study periods of performance currently are:

- 1. Digital Back End Antenna Article (NRAO): 10/1/2016 9/30/2017
- 2. Development of 2nd Generation SIS Receivers for ALMA (NRAO): 10/1/2016 9/30/2017
- Prototype of a Complete Dual-Linear 2SB Block and Single-Polarization Balanced 2 SB Block (NRC): 10/1/2016 1/31/2018. Note that a no cost extension for this study to 1/31/2018 was requested by NRC due to upgrades they need to make in their mixer test set cryostat. The change request was approved by the NRAO change control board on 7/13/2017.
- 4. Diversifying the Scientific Applications of the ALMA Phasing System (MIT): 12/1/2016 12/31/2017
- 5. Total Power Map to Visibilities (TP2VIS) (Stony Brook University): 10/1/2016 9/30/2017
- 6. Cleaning Up Interactive Cleaning (University of Alberta): 12/1/2016 12/31/2017

Therefore, the end date of the studies should be Q1 FY2018.

COST:			SCOPE:		
Labor Actuals	Expected		Chassis fabrication (w	velding) transferred to	
\$184,014	\$175,000		Green Bank Observatory.		
Material Actuals	Expected				
\$277,567	\$365,000				
Travel Actuals	Expected \$ 10.000				
\$16,465					
SCHEDULE:			RISK & MITIGATION:		
Milestone	Schedule	Target	Risk	Mitigation	
I FEHV I	3/31/2017	10/01/2017	I Mechanical (dimensional)	I Assemble first vehicle and	
2 FEHV 2	3/31/2017	12/15/2017	interference during reassembly of the FEHVs.	verify form, fit, and function before fabrication of units 2, 3	
3 FEHVs 3 & 4	3/31/2017	06/01/2018	reassenioly of the rentras.	and 4.	

COST: Additional cost incurred for engagement of Green Bank Observatory weld shop and shipping of components/welded chasses from/to Santiago, Chile, to Green Bank, West Virginia, and return. Cost adjustment (+\$59,441 salary and benefits) for under-reported Q2 cost.

SCOPE: The NA ALMA Construction Project delivered four Front End Handling Vehicles to the Joint ALMA Observatory. The function of each FEHV is to allow removal and replacement of any Front End Cryostat from any of the four ALMA antenna cabin configurations. Numerous anomalies and Non-Conformances were discovered during performance testing of the first vehicle at the Array Operating Site (AOS), and during Preliminary Acceptance Inspections (PAI) of the other three FEHVs at the supplier. Foremost among these problems was the misapplication of one material, a 7000-series aluminum alloy, which proved unsuitable for welding. Because of resultant flaws in the welding, the original chasses had to be discarded and four new chasses will be fabricated. Associated costs will be shared between the vehicle designer (ProLaser Ltda. of Valdivia, Chile) and the NRAO since this error was overlooked during the design reviews. The cost to reproduce and reinstall the chasses is approximately \$250K. All four (4) FEHVs will be delivered to the Joint ALMA Observatory by late Q2 FY2018.

SCHEDULE: The Chilean firm chosen to perform the rework had difficulty meeting AWS standards. Management made the decision to move the work to the Green Bank Observatory (GBO) shop, where experienced machinists and welders were available, and where the work can be more easily monitored. The first chassis has been welded, passed inspection, and shipped to Valdivia, Chile for fit check and reassembly into a FEHV. Barring any significant fit-up problems, this vehicle should be ready to deliver to the JAO in early Q1 FY2018.

RISK & MITIGATION: Possible re-assembly problems associated with corrective actions. The first finish-welded chassis will be returned to Valdivia, Chile (Walper, SA) where it will be re-assembled into a finished FEHV. After verification of dimensional form and fit, the other three chasses will be finish-welded.

COST:			SCOPE:		
Labor Actuals	Expected		This work has been	put on hold pending	
5	1		the acquisition of the desired FPGA.		
Material Actuals	Expected				
\$					
Travel Actuals	Expected				
\$					
SCHEDULE:			RISK & MITIGATION:		
Milestone	Schedule	Target	Risk	Mitigation	
4.3.8 Implementation of the "F" part of the correlator in a state- of-the-art FPGA	6/30/2017	TBD, after the new FPGA is procured and on hand.	I The submitted ALMA study proposal under which the new FPGA hardware is to be procured, might not materialize (has not materialized.)	I Could allocate CDL CSA-V funds for the buy, or exploit synergy with ngVLA (would probably lead to longer procurement horizon.)	

COST: Not Applicable.

SCOPE: Early on, it was decided that the performance evaluation of an FX correlator implemented using FPGAs should be carried out using the new state-of-the-art FPGA hardware which would be procured under an ALMA study proposal aimed at increasing the bandwidth of the receiver's backend to up to 16 GHz.

SCHEDULE: A new target date will be determined once we have the new FPGA on hand.

RISK & MITIGATION: See description under schedule.

COST:			SCOPE:	Scope	
Labor Actuals	Expected			ecessary architecture is	
\$			complete. Implementation activity has been deferred in favor of a new initiative aimed at increasing the bandwidth of the receiver's backend to up to 16 GHz. This line of research is deemed		
Material Actuals	Expected				
\$	1				
Travel Actuals	Expected		to be in better consonance with the current need		
\$			of the observatory.		
SCHEDULE:		RISK & MITIGATION:			
Milestone	Schedule	Target	Risk	Mitigation	
I Development of a pre-processing technique to detect interferences and/or non stationary signals.	9/30/2017 We expect that this milestone will be missed in FY2017Q4.	TBD. The implementation of the RFI excision architecture will be revisited at the end of the new 16 GHz study, if funded.	I Long delay before this milestone is realized.	I Not a priority goal anymore	

COST: No impact.

SCOPE: Following up on the plan to study pre-correlation techniques for interference detection and its mitigation, joint time-frequency analysis and higher order statistics were selected for further study as the most promising single-dish detection technique. A tensor-based RFI mitigation technique with application to interferometric arrays was successfully applied to VLA data, and a potential architecture for RFI detection and excision at the 'F' stage of an FX correlator has been defined. However, these activities were deferred in favor of a new initiative aimed at increasing the bandwidth of the receiver's backend to up to 16 GHz. This line of research was deemed to be in better consonance with the current needs of the observatory, and a proposal for the same has been submitted.

SCHEDULE: The implementation of the RFI excision architecture will be revisited at the end of this new study, if funded. A more accurate target date will be established at that point.

RISK & MITIGATION: Long delay; mitigation not a priority.

COST:			SCOPE:		
Labor Actuals	Expected	1	Given considerab	le expertise of the IRD team,	
5	-1		this effort was co	mpleted with fewer than	
Material Actual	s Expected	1		and the polarization-synthesis nonstrated to be fully	
\$			functional in mid-		
Travel Actuals	Expected	i i			
\$					
SCHEDULE:			RISK & MITIGA	TION:	
Milestone	Schedule	Target	Risk	Mitigation	
l Finalize polarization synthesis firmware	9/30/2017	Early complete	l Not applicable		

SCOPE: Full scope of the milestone realized earlier than anticipated.

SCHEDULE: Given considerable expertise of the IRD team, this effort was completed with fewer than anticipated issues and the polarization-synthesis firmware was demonstrated to be fully functional mid-May 2017.

COST:			SCOPE:		
Labor Actuals	Expected		Uncertainty due to divestment implications		
\$	5				
Material Actuals	Expected				
\$	\$				
Travel Actuals	Expected \$				
\$					
SCHEDULE:	SCHEDULE:		RISK & MITIGATION:		
Milestone	Schedule	Target	Risk	Mitigation	
I Detailed requirements	30 Jun 2017	31 Mar 2018	I No impact		

SCOPE: Uncertainty w.r.t. requirement to support NRAO only (VLA), or NRAO plus LBO plus GBO needed resolution in order to move forward– decision: needs to support VLA, VLBA and GMVA with GBO to decide whether to opt in.

SCHEDULE: Progress has been delayed because of lack of resources to undertake programming effort (new archive tool has taken precedence– now released).

	DST:		SCOPE:		
Labor Actuals	Expected		No change		
\$	\$				
Material Actuals	Expected				
\$ \$	\$				
Travel Actuals	Expected \$				
\$					
SCHEDULE:			RISK & MITIGATION:		
Milestone	Schedule	Target	Risk	Mitigation	
I Update guides	30 June 2017	30 Sept 2017	l Minimal		
I					

SCOPE: No impact.

SCHEDULE: Not completed because of delayed release of CASA 5.0 (delivered first week of July 2017). Milestone expected to be completed by end Q4.

COST:			SCOPE:		
Labor Actuals	Expected		No change to project scope		
\$	5				
Material Actuals	Expected				
\$	\$				
Travel Actuals	Expected \$				
\$					
SCHEDULE:	SCHEDULE:		RISK & MITIGATION:		
Milestone	Schedule	Target	Risk	Mitigation	
I SRDP Req. Dev.	3/31/2017	9/30/2017	I Delay in Req Committee	I Continue communication	
2 SRDP Proj. Plan and Sched Complete	6/30/2017	9/30/2017	Appointment	with ADs until sufficient appointments have been made	
3 SRDP Proj. Launch	9/30/2017	QI FY18			

COST: No changes to project cost.

SCOPE: No changes to project scope.

SCHEDULE: Milestone I is in the FY17 POP; 2 and 3 are project-level milestones. We reported last quarter the Mar 21, 2017 SRDP Director appointment did not provide sufficient time to satisfy the milestone for requirements development by Mar 31 and proposed to extend project commitments by six months. The charge to the SRDP Requirements committee has since been drafted and circulated to ADs for review. The ADs are asked to appoint committee members to represent interests from within VLA Ops, NM Ops, DMS, and SSR; where these committee members will also develop stakeholder-level requirements for SRDP. The Project Management Plan, SE Management Plan, and subsidiary documents are on track to meet milestone 2 (project plan and schedule). The Project Scientist position has been defined submitted for authorization to recruit. Resources requests to other NRAO departments were made at the Budget and Resource summit in June of 2017, so project resourcing is also underway.

RISK & MITIGATION: Appointment of the requirements is not under control of the SRDP project office. Committee members are appointed under their departmental supervision and serve the project with contributed effort. In this sense, SRDP is competing for scarce resources and must appeal to potential committee members with the challenge and satisfaction of participation in the project. In the event a full appointment is delayed or not made in a timely matter, the SRDP project office may need to proceed with a partial committee.

COST:			SCOPE:		
Labor Actuals	Expected		Milestone cancelled		
\$81K	\$ -150K	FY18	Oracle-Express APEX (free) was targeted for use to develop the NRAO publications bibliography. Interfaces with scripts and other complexities have lead to the reevaluation of an in-house developed database using the public license APEX in favor of out-sourcing the work. The Beta test will not		
Material Actuals	Expected				
\$ none	\$7K				
Travel Actuals	Expected				
\$ N/A	\$		occur in FY2017		
SCHEDULE:			RISK & MITIGATIO	N:	
Milestone	Schedule	Target	Risk	Mitigation	
I Beta Test 2 Production release	3/31/2017 6/30/2017	See proposed direction under scope Stalled	I Catastrophic failure of DB 2 Study not acceptable 3 No funding for project	I CIS triage if possible 2 None 3 Support provided by end-user	

COST: At present, the budgetary estimate for a new database is \$150K with a range of uncertainly of 50%.

SCOPE: The scope of the project is under review.

SCHEDULE: The project has been put on indefinite hold while options are assessed. We request this milestone be cancelled and the evolving plan will be addressed in the 2018 POP.

RISK & MITIGATION: The major risk is catastrophic failure of the present database. The options are to continue with the present database but with the age of the program and major changes at ADS, this is problematic.

COST:			SCOPE:		
Labor Actuals	Expected		Milestone cancelled The Oracle-Express APEX (free) proved non- viable for the intricacies of the system requirements. The project stalled with no clear		
\$81K	\$-150K (FY	18)			
Material Actuals	Expected				
\$ none	\$7K		way forward, but without the Beta release, the		
Travel Actuals	Expected \$ N/A		Production Release will not happen. We are examining options, including the use of an outside vendor.		
\$ N/A					
SCHEDULE:			RISK & MITIGATION:		
Milestone	Schedule	Target	Risk	Mitigation	
I Beta Test 5.5.28 2 Production Release	6/30/2017	See proposed direction @ scope Project stalled: at	I Catastrophic failure of present DB 2 Study unacceptable	l CIS triage 2 None	

COST: At present, the budgetary estimate for a new database is \$150K with a range of uncertainly of 50%.

SCOPE: The scope of the project is under review.

SCHEDULE: The schedule will not be met in FY2017 due to the lack of flexibility of the Oracle-Express APEX system, in addition to it being several generations out-of-date. We request this milestone be cancelled and the evolving plan will be addressed in the 2018 POP.

RISK & MITIGATION: The risks with the present system are: the age of the db, lack of NRAO expertise on the system, no NRAO support for the platform on which the db operates, and changes at ADS (with our gateway being shut down no later than June of 2018). If the consultant's study is deemed unacceptable, there are no other vendors willing to work on the project. If funding is an issue, the end-users of the data could be asked to contribute.

COST:			SCOPE: Supp	ort of pulsar phase binning		
Labor Actuals	Expected			to make it available in the low level		
DMS funds this ac	ctivity at a high	her WB5 level.	software.			
Material Actuals	Expected					
\$	\$					
Travel Actuals	Expected \$					
\$						
SCHEDULE:			RISK & MITIGATION:			
Milestone	Schedule	Target	Risk	Mitigation		
I Support pulsar phase bin development	3/31/2017	Completed July 2017	I Resources	I Completed Q4		

SCOPE: Using the WIDAR correlator for phase-binned observations of pulsars has been commissioned in FY2016, but it is not possible to set up these observations in the current software. Development of support for phase-binned observations in low level software was conducted in Q2, but is was not completed by the end of the quarter. Remaining work includes I) changes needed for the CMIB and 2) changes to the Configuration Manager and the VCI schema.

SCHEDULE: Key people were pulled away for higher priority tasks and were not available to finish work on schedule.

RISK & MITIGATION: The key people for development and testing need to be available. This item was completed July 14 2017.

COST:			SCOPE:		
Labor Actuals	Expected		Currently used and	will be implemented in	
DMS funds this ac	tivity at a hig	her WB5 level.	Currently used modes will be implemented in the VLA model software and in the OPT.		
Material Actuals	Expected				
\$	\$				
Travel Actuals	suals Expected				
\$					
SCHEDULE:		RISK & MITIGATION:			
Milestone	Schedule	Target	Risk	Mitigation	
I Implement in VLA model	4/15/2017	Completed	I Time for manual config	Accept risk	
2 Implement in OPT	6/30/2017	Sept 29 2017			

SCOPE: Currently used modes will be implemented in the VLA model software and in the OPT.

SCHEDULE: The modes were implemented in the VLA model. OPT development work was completed, but validation testing has been delayed by the need to first test VLASS changes.

RISK & MITIGATION: Since modes are not in the OPT yet, projects using these modes will need to be manually configured. Waiting on testing but falls behind VLASS in queue.

COST:			SCOPE:		
Labor Actuals	Expected		-		
DMS funds this ac	tivity at a hig	her WBS level.	Extend the capabilities of the archive to address critical VLASS requirements - Release 3.0.		
Material Actuals	Expected				
\$	\$				
Travel Actuals	North Address and Address				
\$					
SCHEDULE:			RISK & MITIGATION:		
Milestone	Schedule	Target	Risk	Mitigation	
I Release 3.02 Release 3.0 (public)	3/31/2017) 3/31/2017	9/8/2017 11/30/2017	I Schedule depends on key team staff	I Cross-train new and existing staff to expand delivery capability	

SCOPE: Extend the capabilities of the archive to address critical VLASS requirements. Release 3.0. Extensions include implementation of a new ingestion process to support VLASS, and schema extensions for calibration, images, and catalogs to support the restore process for VLASS.

SCHEDULE: Schedule was delayed due to resource constraints and the focus on Archive 2.5.

RISK & MITIGATION: The primary risk is to the schedule due to the demand on key staff members on the team. New and existing resources will be cross-trained to enable distribution of some of the remaining VLASS archive tasks and to maintain the team's other responsibilities.

COST:			SCOPE:		
Labor Actuals	Expected		CASA FOR	V(A/D)	
DM5 funds this ac	tivity at a hig	her WB5 level.	CASA 5.0 Release, VI/VB2 rewrite was added to original scope.		
Material Actuals	Expected		original scope.		
\$	\$				
Travel Actuals	Expected				
\$	\$				
SCHEDULE:			RISK & MITIC	SATION:	
Milestone	Schedule	Target	Risk	Mitigation	
I Deploy CASA 5.0	6/30/2017	Completed 7/19/2017	1 No risk	I Deployed	

SCOPE: Develop and deploy CASA 5.0.

SCHEDULE: Schedule was delayed due to the rewrite of the VI/VB2. This was additional scope added due to the impending departure of the person responsible for maintaining it, and required additional testing. Software was finished and tested by 6/30, but was not deployed until 7/19 due to the 4th of July holiday and vacations.

RISK & MITIGATION: No risk, software has been deployed.

COST:			SCOPE:		
Labor Actuals	Expected		Milestone cancelled		
5	5			Closing project. New	
Material Actuals	Expected			e. Original project scope	
\$	5		and milestones overcome by events.		
Travel Actuals	Expected				
\$	\$				
CHEDULE:		RISK & MITIGATION:			
Milestone	Schedule	Target	Risk	Mitigation	
l Perform Retrospective	6/30/2017	9/30/2017	I Close project without performing final steps	I Retrospective cannot be completed as the project	
2 New CASA management in place	TBD			has new management	

COST: Contributed Effort. Budget tracked at a higher level.

SCOPE: Closing project. Cancelling remaining milestones as new management is in place which will affect the going-forward position associated with the study that was done. If necessary, the CASA lead will request PMD involvement in CASA to address specific items. PMS shifting to project focus – SRDP. Remaining recommendations that are being put on hold include: 1) expedite development work according to the recommendations of the CASA Users Committee (CUC) rather than the CASA lead. 2) Rather than working on CASA "housekeeping" activities simultaneously as a whole group, 3) CASA team adopt a continuous release process wherein each change to the code base generates a new release of CASA, 4) CASA team co-locate staff within Charlottesville and Socorro to promote serendipitous encounters and exchange of information, and 5) provide traceability of functions, files, and test cases, additions to proposed testing framework, and coding guidelines and repay CASA's technical debt. These activities will be implemented as the new CASA lead feels appropriate.

SCHEDULE: Delay caused by transfer of the Project Manager and CASA Lead to different departments.

COST:			SCOPE:		
Labor Actuals	Expected		This milestone was des	scribed as delivery of	
\$0	\$5000		interpretive plan, but t		
Material Actuals	Expected		described as a proposa		
\$0	\$0		exhibits and programs delivered through PMD. These are two very different products, the interpretive plan is more appropriate at		
Travel Actuals	Expected				
\$0	\$0		this stage.		
SCHEDULE:	HEDULE:		RISK & MITIGATION:		
Milestone	Schedule	Target	Risk	Mitigation	
I Interpretive plan	Q3 FY17	QI FYI8	I Definition of exhibits before funds are secured. In the time it takes to raise the funds, more interesting technologies may be available.	I Re-scope milestone to define interpretive themes and priorities without specific definition of the exhibits.	

COST: Specific budget lines did not indicate funds for this project. The current plan is to use salary breakage to contract with consultants to develop an interpretive plan.

SCOPE: Definition of exhibits is premature until fund raising has begun, as they can be scaled to the available funds. The important first step is to define interpretive themes for the visitor experience. Science is why the array is there, but there is an opportunity to give visitors a more engaging experience that gives insights into the natural history of our location, the intersectionality of the emergence of our science from advances in WWII technology and role that our Navajo neighbors played in WWII as radio codetalkers, the amazing discoveries that have been made at the VLA, the impact that visitors have on our ability to do science, and the impact that our advances have on society are all possible themes.

SCHEDULE: I am currently screening a handful of consultants to assist with the interpretive plan, which should be complete by QI of FY18.

RISK & MITIGATION: 1) Defining exhibits before funds have been raised is risky. It would be wise to define concepts and themes first. The exhibits can be scaled to match the success of the fund raising.

COST:			SCOPE:		
Labor Actuals	Expected		No change		
\$	\$50,000		ALL CALLOR		
Material Actuals	Expected				
\$	\$				
Travel Actuals	Expected				
\$	\$				
SCHEDULE:	IEDULE:		RISK & MITIGATION:		
Milestone	Schedule	Target	Risk	Mitigation	
I Architectural sketches	Q3 FY17	QI FY18	I Designing a plan for the wrong building	1 A structural engineer will inspect both the existing VC and the former cafeteria before an RFP goes out for bid on a concept design	

COST: This was not a budget item in FY17, but salary breakage makes possible contracting for a full concept design.

SCOPE: No impact.

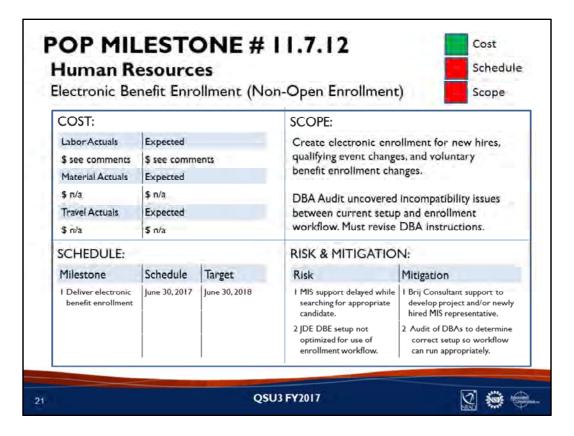
SCHEDULE: We expect to put out an RFP for concept designs in Q4 for completion of the project in Q1 of FY18.

RISK & MITIGATION: 1) One architect has suggested the cafeteria as a more appropriate target for refurbishing because it would enhance the visitor experience by giving them an unobstructed view of the array. Before we move forward with that suggestion, we will have a structural engineer inspect both the cafeteria and the current VC to give us information on the expected longevity of both buildings given the predicted uses.

COST:			SCOPE: Milestone cancelled		
Labor Actuals	Expected		A ALLEG CRATE COMP	elled assessment for the science	
5	5			the Sister Cities-NM program	
Material Actuals	Expected		was anticipated	, but could not be performed as	
5	\$		scheduled due to loss of key personnel at the Alamo Navajo School. A Needs Assessment at the Likanantai C-30 High School in San Pedro.		
Travel Actuals	Expected				
\$	s		Chile, was completed.		
SCHEDULE:		RISK & MITIGATION:			
filestone	Schedule	Target	Risk	Mitigation	
Needs Assessment	3/31/17	canceled	l None		

SCOPE: A formal needs assessment for the science component of the Sister Cities-NM program was anticipated, but could not be performed as scheduled due to loss of key personnel at the Alamo Navajo School. Instead, informal needs assessments have been, and will be, performed on an ongoing basis by the NRAO EPO STEM Education Lead. Note that a Needs Assessment at the Likanantai C-30 High School in San Pedro, Chile, was completed.

SCHEDULE: Originally scheduled for completion by 3/31/17; no longer needed since informal needs assessments have been completed, and will be ongoing. Milestone cancelled.



COST: Labor is all contributed effort covered by ICC departmental budgets. No budget was specifically built for this milestone in FY17. Additional budget for training and/or setup support has been identified for FY18. Estimated 40 hours of consulting services (\$6,800) required to complete this task.

SCOPE: Initial scope was to partner with NRAO PMD, MIS, and HR to create electronic enrollment workflow for new hires, qualifying event changes and voluntary benefit enrollment changes outside of the annual open enrollment process. Recruitment of MIS representative was delayed by lack of qualified candidates with direct JDE experience. Setup for Deductions, Benefits, and Accruals (DBAs) that drive the enrollment workflows was not well understood prior to hire of new MIS representative. Through development of new Roth 403b DBA with consultant, DBA setup incompatibilities have been identified. An additional audit and revision step will be necessary before the workflow can be developed.

SCHEDULE: Due third quarter FY17. Inclusion of additional audit step, combined with open enrollment deliverables, will push this milestone to third quarter FY18. Budget constraints for consulting and training can impact the scheduling of this project.

RISK & MITIGATION:

I. Risk – MIS support delayed due to retirement of experienced MIS representative. **Mitigation** – Hire new MIS representative with JDE knowledge and experience, and/or hire consultant to perform the work (additional funding required). Neither mitigation option was realized contributing to delay. New MIS representative in training process to learn JDE benefit enrollment and configuration.

2. Risk – JDE DBA setup not optimized for use of enrollment workflow. **Mitigation** – Perform a full audit of all system DBAs to confirm configuration is aligned with best practices for use of electronic enrollment workflows. Time required to perform this action, combined with other deliverables for open enrollment and payroll processing, pushes the schedule out beyond FY17.

COST:			SCOPE:		
Labor Actuals	Expected		No change		
\$	\$				
Material Actuals	Expected				
\$	\$				
Travel Actuals	Expected				
\$	\$				
SCHEDULE:			RISK & MITIC	SATION:	
Milestone	Schedule	Target	Risk	Mitigation	
I Develop/Distribute WFM Plan	3/31/2017	9/30/2017	l No risk		

SCOPE: No impact.

SCHEDULE: The WFM Plan development requires collaboration with senior-level stakeholder across the Observatory. The AD of Observatory Budgets and the AD of HR incorporated the WFM Plan into the Observatory's Strategic Budget and Resource Summit held in June 2017. Budget, HR, and PMD have developed a work process flow and documents to incorporate WFM planning into the budget process. Budget and HR met with senior management to inform them of this process and to set expectations regarding their participation in developing a meaningful and relevant WFM Plan. Senior Managers will utilize input from the Recompetition Proposal, Program Operating Plan, and Long Range Plan writing assignments to codify the WFM Plan. The final WFM plan will be fully executed in Q4.

RISK & MITIGATION: No risk. NRAO currently has a WFM Plan.

bor Actuals Expected Milestone Cancelled implement a program providing financial and size Implement a program providing financial and size is Expected Implement a program providing financial and size is Expected Milestone eliminated as Q3 project, moved und implement a program providing financial and size Implement a program providing financial and size is Expected Milestone eliminated as Q3 project, moved und improvement deliverable to develop Donation Program for Hardship Sick Leave situations HR \$ 11.7.20
aterial Actuals Expected leave donation support for hardship cases. Milestone eliminated as Q3 project, moved une umbrella of Q4 Leave Mgmt Policy and Process Improvement deliverable to develop Donation Program for Hardship Sick Leave situations HR
aterial Actuals Expected Milestone eliminated as Q3 project, moved unit with the second secon
S umbrella of Q4 Leave Mgmt Policy and Process avel Actuals Expected Improvement deliverable to develop Donation Program for Hardship Sick Leave situations HR Program for Hardship Sick Leave situations HR
Program for Hardship Sick Leave situations HR
0
CHEDULE: RISK & MITIGATION:
ilestone Schedule Target Risk Mitigation
Program 6/30/2017 n/a I No impact

COST: Financial infrastructure would be difficult to develop for a Hardship Program where employees donate cash and cash is dispersed for a qualifying hardship. The Vacation Donation Program (for purposes of hardship/illness situations) will be developed by integrating with current development of Leave Management enhancements for consistency. This part of the deliverable does not need financial infrastructure but will need a tracking process for incoming donated vacation leave, decremented balances, and incremented leave given to employees through this program.

SCOPE: Re-scoped to reside within the Q4 Leave Management Project to also include the development of a Donation Program for Hardship Sick Leave situations. Current deliverable for the Leave Management Process Improvement encompasses "Review current leave policies, procedures, and processes with goal of improving current sick leave and leave of absence policies to assess improvements." Canceling and incorporating the Q3 deliverable with the Q4 deliverable creates coherence in the assessment and process improvement effort.

SCHEDULE: Program design complete by end of Q4 to include implementation plans.

COST:			SCOPE:	
Labor Actuals	Expected		No change	
\$	\$			
Material Actuals	Expected			
\$	\$			
Travel Actuals	Expected			
\$	\$			
CHEDULE:			RISK & MITIGATION:	
Milestone	Schedule	Target	Risk	Mitigation
I Order and Install Equipment	12/31/2016	07/14/2017	l No impact	1 9.0 Installed

SCOPE: No impact.

SCHEDULE: The equipment order was delayed due to MIS Manager efforts in Q1 for electronic open enrollment and report writing for the new Chart of Accounts. AUI Fiscal has an acting CFO and acting Controller and is behind on reviewing and approving the reports prepared, requiring additional support from the MIS Manager.

RISK & MITIGATION: Items are on hand and installed. Failover of data scheduled for Friday July 14.

COST:			SCOPE:	
Labor Actuals	Expected		Milestone canc	elled
\$	\$			
Material Actuals	Expected			
\$	\$			
Travel Actuals	Expected			
\$	\$			
SCHEDULE:			RISK & MITIGATION:	
Milestone	Schedule	Target	Risk	Mitigation
I Complete installation and perform any necessary training with ERP user base	06/30/2016	Cancelled (perform JDE Upgrade installation in FY2018)	I No impact	

SCOPE: No impact.

SCHEDULE: The equipment order (milestone 13.7.3) was delayed due to MIS Manager efforts in Q1 for electronic open enrollment and report writing for the new Chart of Accounts. AUI Fiscal has an acting CFO and acting Controller and is behind on reviewing and approving the reports prepared, requiring additional support from the MIS Manager. Given the delay, the arrival of a new Controller in the early spring, and the other deliverables for the MIS Manager (for example: AUI Report design review, change processing, and approval awaited the arrival of the new Controller, start of 2018 Open Enrollment), it was decided to perform the upgrade in FY18.

RISK & MITIGATION: Items are on hand and installed. Failover of data scheduled for Friday July 14.

abor Actuals Expec	ted	No change		
5		No change		
		1.12 1.0418		
Material Actuals Expec	ted			
\$				
Travel Actuals Expec	ted			
\$				
CHEDULE:		RISK & MITIG	ATION:	
filestone Sched	lule Target	Risk	Mitigation	
Implement Software FY2017	7 Q2 FY2017 Q4	I No impact		

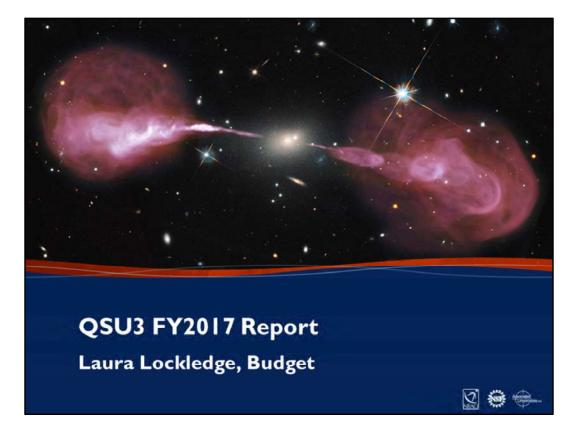
SCOPE: No impact.

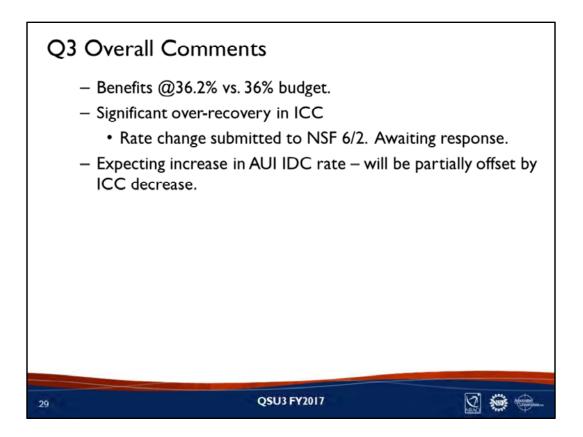
SCHEDULE: The integration and loading of data is stalled. Early use indicates Wellspring may not be the best choice for us. Reviewed with Steven Geiger and decided to take a different path. Wellspring is paid as an annual fee (not a software purchase) so it can be cancelled without significant sunk cost. However, an alternate approach has been identified – using the software available (at no cost) through the Federal Labs Consortium. All of the NRAO IP information should be loaded by 08/31/2017.

COST:			SCOPE:		
Labor Actuals	Expected		No change		
\$	\$				
Material Actuals	Expected				
\$	\$				
Travel Actuals	Expected				
\$	\$				
SCHEDULE:			RISK & MITIG	ATION:	
Milestone	Schedule	Target	Risk	Mitigation	
I Presentation	6/30/2017	9/30/2017	l No impact		

SCOPE: No impact.

SCHEDULE: All-Hands Presentation will be presented in September 2017 (Quarter 4).





Q3 CSA	V Results					
		FY17 POP	FY17 Rev.	FY17 YTD	YTD % Rev	
		Budget	Budget	Expenses	Budget	
	NSF	32,000	32,000	32,000	100.0%	
	Carryforward/Other	0	99	99	0.0%	
	Total CSA-V Revenues	32,000	32,099	32,099	100.0%	
	Telescope Ops	10,672	11,034	7,741	70.2%	
	Development	3,276	3,324	2,412	72.6%	
	Science Ops	6,026	5,934	3,787	63.8%	
	Admin Services	9,179	9,032	6,062	67.1%	
	Director's Office	1,987	1,955	1,291	66.0%	
	Education & Public Outreach	644	654	319	48.8%	
	FY17, Total	31,784	31,933	21,612	67.7%	
	FY17 CSA-V Net	216	166	10,487		
• VLA	A Infrastructure project o	n track.				
• Tigł	nt budgets in NM Ops and	d CDL, r	nonitor	ring clos	ely.	
• Stro	ong revenues and breakag	e in FPC) offset	ting exp	enses.	
	•			• ·		
• Incl	udes fund source adjustm	ents of	(\$34K).			
30		QSU3 F	¥2017			2 😔 👄

Q3 CSA-	A Results					
		FY17	FY17	FY17	YTD %	
		POP	Rev.	YTD	Rev	
		Budget	Budget	Expenses	Budget	
	NSF	43,250	43,250	24,905	57.6%	
	Carryforward	12,385	14,076	14,399	102.3%	
	Canadian Contribution	1,528	1,528		0.0%	
	Other	345	697	352	50.5%	
	Total CSA-A Revenues	57,508	59,551	39,656	66.6%	
	Telescope Ops	22,431	25,609	9,247	36.1%	
	Development	5,313	12,406	1,615	13.0%	
	Science Ops	7,756	8,207	6,439	78.5%	
	Admin Services	6,819	9,059	8,221	90.7%	
	Director's Office	2,406	3,521	3,938	111.8%	
	Education & Public Outreach	694	694	369	53.2%	
	FY17, Total	45,419	59,496	29,829	50.1%	
	FY17 CSA-A Net	12,089	55	9,827	1	
\$700 • Carr	des QI NSF funding adjus K reduction replaced – ex yforward includes multica des fund source adjustme	kpect in ncha fun	FY 18. ding.	of \$35	2K to A	SIAA line).
31	Q	5U3 FY20	17			Q 😔 👄

Results					
	FY17	FY17	FY17	YTD %	
	POP	Rev.	YTD	Rev	
	Budget	Budget	Expenses	Budget	
NRAO Recoveries	11,931	11,931	8,845	74.1%	
External Recoveries	4,501	4,501	3,454	76.7%	
Total ICC Revenues	16,432	16,432	12,299	74.8%	
Telescope Ops	103	104	102	98.1%	
Development	442	445	234	52.6%	
Science Ops	1,850	2,018	1,381	68.4%	
Admin Services	11,897	11,675	8,085	69.3%	
Director's Office	2,140	2,140	1,368	63.9%	
FY17, Total	16,432	16,382	11,170	68.2%	
FY17 ICC Net	0	50	1,129		

• Over-recovered by \$1.1M; includes fund source adjustments of \$2K.

• External recoveries on track. Internal recoveries ahead of internal MTDC spending.

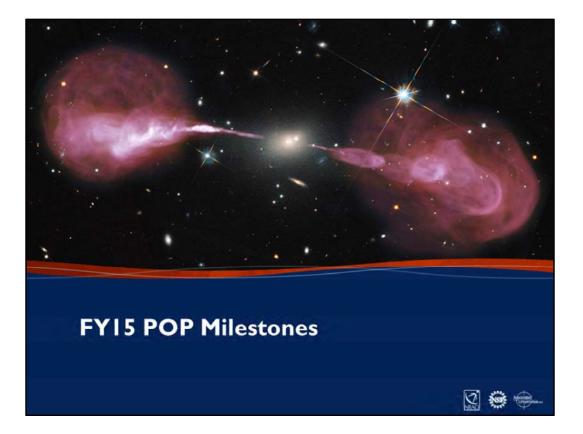
Underestimate of MTDC, awaiting NICRA adjustment.

32

QSU3 FY2017

2





COST:			2-3 1.3 AVA	Valley (OV) SCOPE:				
Labor Actuals Expected				OV CA site lease is not renewed. LBO is awaiting lease				
No changes				negotiation outcome by Caltech (we sublease from Caltech) and the LA Power and Water. R. Sakshaug				
Material Actuals Expected				contacted James W. Lamb, Owens Valley Radio Observatory Director, on 08/01/2017. Mr. Lamb reported they just starting negotiations with LADWP, and I will keep you updated as the process moves along. I think it will				
Travel Actuals	Actuals Expected							
No changes	No changes			happen on the timescale of a couple of months.				
SCHEDULE:				RISK & MITIGATION:				
Milestone	Milestone		Target	Risk	Mitigation			
Owens Valley Lease renewed		03/31/15	Unknown	I Impact on VLBA operating budget (increase in lease cost)	I Adjust VLBA Operating budget, if necessary.			
				2 Impact on VLBA operations	2 Avoid by periodic follow up o			

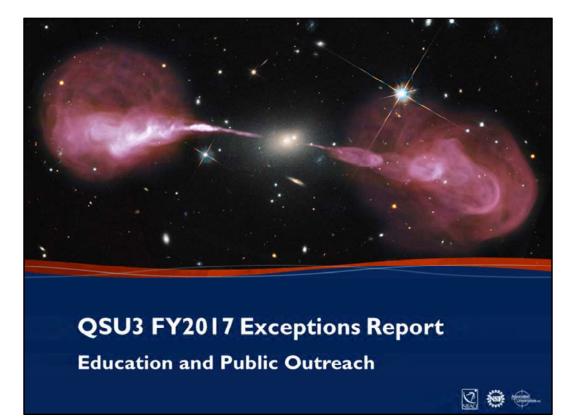
COST: Future lease costs are subject to the status of Caltech's re-negotiation of the lease with Los Angeles Water and Power.

SCOPE: No changes.

SCHEDULE: <u>Owens Valley Lease</u>: The master lease for the Owens Valley Radio Observatory is an agreement between Caltech and Los Angeles Water and Power (the lease holder). The master lease has been expired since March 31 2015, and renegotiating it does not appear to be a priority for LA W&P. NRAO has a sublease agreement for VLBA-OV with Caltech. We propose to cancel this milestone for FY15 since its ultimate resolution is beyond our control. We will continue to monitor the situation with the master lease, and propose a new milestone for the sublease at the appropriate time.

RISK & MITIGATION:

- 1. Caltech has leased Owens Valley, CA for a low yearly fee. The probability of a cost increase is low, but a budget adjustment would be needed if a cost increase occurs.
- 2. Impacts on other aspects of VLBA Operations are not likely to occur.
- 3. An interim agreement between Caltech and NRAO regarding the sublease during this interim period has been discussed.





It was a good quarter for news, with 14 press products, which generated news about NRAO (programs, telescopes, milestones, and science) that appeared in 259 national (U.S.) and 355 international media stories, as reported by the Meltwater media monitoring service.

Six press releases were generated from ALMA science. While mysterious molecules, star birth and death discoveries generated some interest, little icy Dee Dee at the edge of the solar system was the top attention getter in April.



VLA had four press products this quarter. And while we co-released a spectacular image of the Crab Nebula that inspired a colorizing app on our public website, the discovery that got the most attention in May was from the Perleys. Was it the intrigue of a possible new supermassive black hole, Bill Saxton's stunning art, or Dave Finley's choice to not name Cygnus A, but instead simply call it a Famous Galaxy, that got this one noticed? We may never know, but we do know that Dave's choice got some fun snarky responses on Facebook:"No one wants to hear about a black hole from some obscure, D-list galaxy."



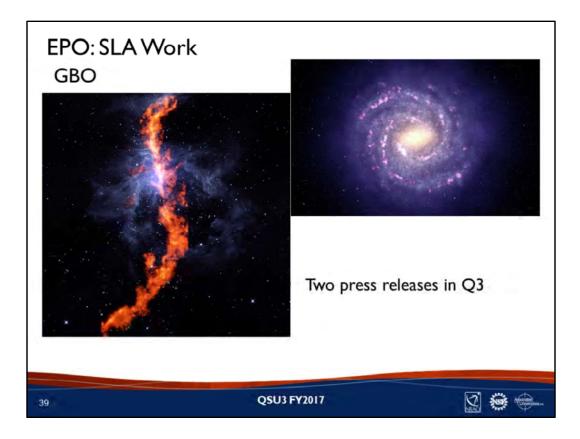
News Release: June 29, 2017 at 10:45am

2017 Jansky Lectureship Awarded to South African Astronomer Bernie Fanaroff

Announcement: June 12, 2017 at 3:31pm

Nine Astronomy Outreach Professionals Selected for Prestigious ACEAP Ambassador Program

and our own Brian Kent with a data visualization press conference at the June AAS



They are doing a lot of their own stories, but had us do the releases for the these two. Ammonia gas in Orion and ageless silicon throughout the MQ. The Orion story was just featured on CNN this week. http://www.cnn.com/2017/07/21/opinions/dune-groundbreak-opinion-lincoln/index.html



This discovery was the top click bait for the quarter.



Twitter 700 more followers Facebook up by 600 Instagram up from none, we started the account 4/21/17

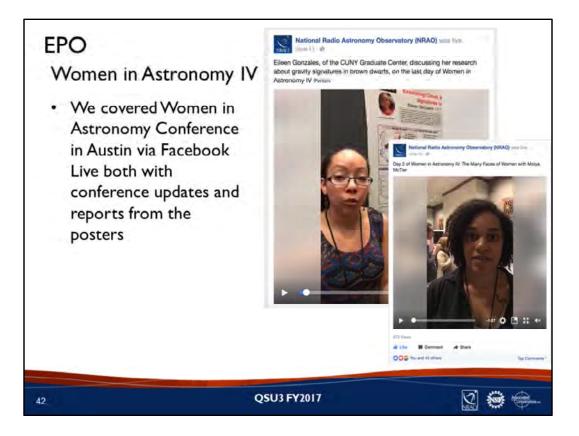
Reach/Impressions (the number of unique visitors who saw our page tweets per day): 3.4K/day

@almanrao - 5,719 followers

Facebook

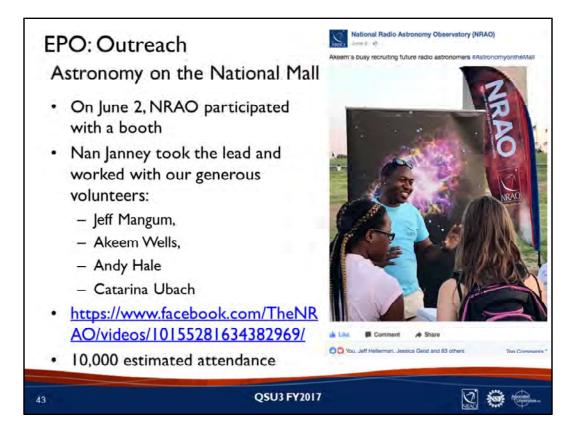
Engagement rate: Per post roughly 3-5 % of our audience likes, comments, and/or shares. I'm still trying to make sense of this number, i.e., what percentage is a good measure of engagement.

Both our Facebook and Twitter are roughly 70% men/30% women, and 68% of our audience on FB is 18-44, which is much younger than I thought.



Held June 9-11 following the summer AAS meeting in Austin

This was a pretty successful partnership with ODI, they sponsored the meeting, we provided social media coverage and will produce a final short video for them.



This annual event is coordinated by Hofstra University. Nan Janney took the lead, and since it gets dark so late, many folks waiting for something to see through the telescopes seem to appreciate booths like ours. Our theme is revealing the invisible universe. This event was also our first experiment with Facebook Live. The spectacular image of the Crab had just been release including a layer of VLA data, so Nan interviewed Jeff Mangum about pulsars and the Crab. https://www.facebook.com/TheNRAO/videos/10155281634382969/



Late June ACEAP educators learn about ALMA and Charles Blue accompanied them. Tim Spuck, the PI, will submit the annual report with metrics in November.

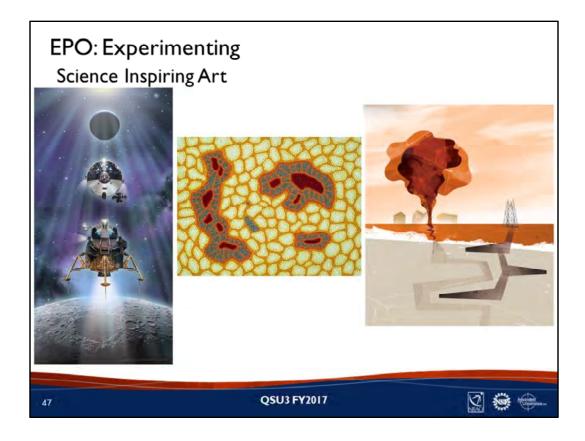
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Monthly	Apr-17 2341	Apr-16Ditt 2130	ference 211	May-17 2120	May-16D 2135	(15)	Jun-17 2176	Gab Yuri	y Benalil, Celli Santos, Violii	n	liffernce 106
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visitors admission revenue	2341 1180 6201	2130 965 \$4,991.00	211 215 1210	2120 1445 \$7,677,00	2135 1389 57,539.00	(15) 56 \$138.00	2176 1224 56,508.00	Gab Yuri 2265 1330 56,922.00	y Benalil, Celli Santos, Violis Difference F (90) (106) (\$414.00)	FY17 Q3 D 6426 3634 \$19,176.00	106 165
visitors admission revenue gift shopsales	2341 1180 6201	2130 965 \$4,991.00	211 215 1210 4991	2120 1445 \$7,677,00	2135 1389 57,539.00	(15) 56 \$138.00	2176 1224 56,508.00	Gab Yuri 2265 1330 56,922.00	y Benalil, Celli Santos, Violis Difference F (90) (106) (\$414.00)	9 9717 Q3 D 6426 3634 \$19,176 00 \$82,012 82	100 165 5934.00 \$7,892.18
visitors admission revenue gift shop sales 1st Saturday	2341 1180 6201 28798.13	2130 965 54,991.00 523,807.40	211 215 1210 4991 0	2120 1445 \$7,677,00 \$27,635.91	2135 1389 57,539.00 \$25,653.77	(15) 56 5138.00 \$1,982.14	2176 1224 56,508.00 \$30,569.51	Gaby Yuri 2266 1330 56,922.00 529,650.20	y Benalil, Celli Santos, Violia Difference F (90) (106) (5414.00) \$919.31	n 6425 3634 519,176.00 582,012.82 101188.82	106 165 5934.00
visitors admission revenue gift shopsales 1st Saturday visitors	2341 1180 6201 28798.13	2130 965 54,991.00 523,807.40 810.00	211 215 1210 4991 0 (229)	2120 1445 \$7,677,00 \$27,635.91 154	2135 1389 57,539.00 525,653.77 159	(15) 56 5138.00 \$1,982.14 (5)	2176 1224 \$6,508.00 \$30,569.51 191	Gaby Yuri 2266 1330 56,922.00 \$29,650.20 196	y Benalii, Celli Santos, Violia Olfference (90) (106) (5414.00) 5919.31 (5)	n 6426 3634 519,176.00 582,012.82 101188.82 1155	106 169 5934.00 \$7,892.18 (239
visitors admission revenue giftshopsales IstSaturday visitors admission	2341 1180 6201 28798.13	2130 965 54,991.00 523,807.40 810.00 0.00	211 215 1210 4991 0 (229) 0	2120 1445 57,677,00 527,635 91 154 138	2135 1389 57,539.00 525,653.77 159 127	(15) 56 5138.00 \$1,982.14 (5) 0	2176 1224 56,508.00 530,569.51 191 151	Gaby Yuri 2266 1330 56,922.00 \$29,650.20 196 170	y Benalii, Celli Santos, Violiz (90) (106) (5414.00) 5919.31 (5) (19)	n 6426 3634 519,176.00 582,012.82 101188.82 1155 289	106 165 5934.00 \$7,892.10 (239 (19
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Our quarterly attendance at the VC was up slightly from last year, with a corresponding increase in revenue for both admissions and gift shop sales. Ironically, the big dip was in attendance for our free event, the April Open House. It's a shame because we had big things planned. The NM Tech music department came out and gave a performance. The plan was to have them live at the sundial, but it snowed. The musicians, however, still showed up and the concert went on in the cafeteria. That snowy performance was followed up with a recital on May 20. Since these are acoustic performances, with no amplification, there's no interference and the music director loves bringing her students out there to perform.

VLA Tours and O	utrea	ch			
Groups	Adult	School	Outr	each	
4/5/17 Cottowood school outreach				72	
4/5/17 High School tour from Norway			38		
4/8/17 Montoya Tour International Group			56		A CONTRACTOR OF THE OWNER
4/14/17 NMSU tour	1	9			
4/15/17 Aduit learner tour (RhodesScolars)	3	0			
4/18/17 Roswell SchoolsBox of Stars				15	
4/26/17 Alamo school visit to promote RAP				25	
5/1/17 Corral es Adult Learners tour	1	8			
5/1/17 Magdalena School class visit				19	
5/4/17 Chinese students from Robotics Competition tour			31		
5/9/17 Magdalena School RAP recruiting				22	
5/17/17 Magdalena School RAP recruiting				19	
5/18/17 Zimmerly Elementary school 4th graders			80		
5/19/17 Dave Moffest College tour		6			
5/20/17 NM Tech Concert at the Sundial		4			
5/22/17 Zimmerly Elementary School starlab				80	
6/1/17 Upward Bound UNM High School tour			46		
6/8/17 Magdalena School summer youth program			27		
6/12/17 Science Journalist tour		8			
6/13/17 Wabash Middle School tour			32		
6/16/17 Star lab teacher training				3	
6/22/17 Tech Trek Girlstours			76		
6/23/17 SandiaLab REU students			20		
6/28/17 Science Club Connection: Maine HS				18	
Totals	12	5	406	273	

We're serving more schools than adults in our tours, but you may notice that it's a wide variety of students from elementary schools to REU students from NM Tech. The outreach events serve both students and teachers. The Starlab events traditionally involve some teacher professional development and leaving the equipment in the school for a week, so there is a multiplying effect and the teachers can provide programming over an extended period of time.

Some of the outreach is also done via Skype, the Science Club Connection with the high school in Maine, is an annual event, this year Judy skyped in with the REU students who were in Socorro and they with the high school students about their research experiences and career goals.

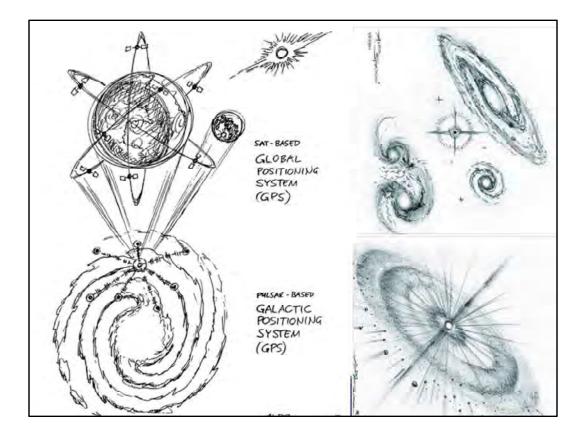


You've heard of embedding reporters with troops in wartime, our little experiment was to embed artists in a science meeting.

We invited four artists: Aldo Spadoni, a classic space artist and retired aerospace engineer; Jon Ramer, president of the International Association of Astronomical Artists (IAAA) who uses an impressionistic dot technique with his space art; and Eddie Edwards, a local Santa Fe artist whose style of editorial illustrations often includes collage. The fourth participant was our own Bill Saxton.



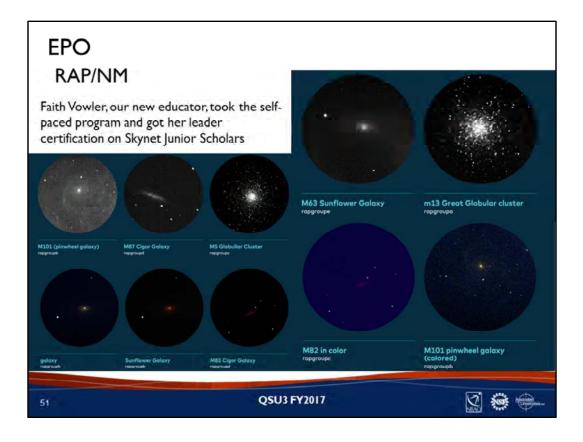
And our own Bill Saxton who illustrates most of our press releases, including this piece, imagining the second supermassive black hole in a famous galaxy. We covered their travel to the ngVLA science meeting in Socorro and have commissioned a full color piece of art from each.



They have agreed to share scans of all the sketches they made during the meeting and will work with us on full color final pieces.



These slides actually belong in my Q4 report, but I wanted to give a preview. Eleven students participated in the Pilot Radio Astronomy and Physics in New Mexico Camp in July. It's a residential camp using the dorms on the NM Tech campus, their meeting rooms, physics labs, and swimming pool. Students from Alamo, Magdalena and Socorro signed up, unfortunately none of the Alamo kids showed up. These pictures look like they sat and listened, but this one session features http://www.jedidahislerphd.com/about.html Jedidah Isler, an astrophysicist who studies black holes and an active advocate for diversity. She skyped in to have a conversation with the kids. The top pic is of one of the REU students presenting to the campers.



The campers also participated in science and engineering activities, they built their own crystal radio set and took observations using the SJS telescopes, first black and white ones and then learned how to process them to create color images. I'll give a full report in Q4 when I have the evaluation.

